



Acharya Girish Chandra Bose College

(Formerly Bangabasi College of Commerce)

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane),
KOLKATA-700 009

Phone : 091-033-2350-1426
2352-7741
e-mail : bcc@cal.vsnl.net.in

Ref. AGCBC/Notice/IQAC/01/2018

Date : 12-07-2018

NOTICE

A meeting of the **Internal Quality Assurance Cell (IQAC)** of the College will be held on **14-07-2018 (Saturday) at 12.00 Noon** in the Administrative-cum-Seminar Room to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda:

1. Confirmation of the minutes of the previous meeting.
2. To discuss the initiations of renovation of Toilet blocks and College Canteen.
3. To discuss the issue of employment of Guest Faculty in the Department of English.
4. To consider the Blood Donation Camp.
5. To consider the raising of fund for best practices.
6. To consider the retirement of Prof. Sunandan Chakraborty and Sri Tukan Ram on 31-07-2018.
7. To discuss the plan of action for the commencement of CBCS in the Department of Arts.
8. Miscellaneous.

Members :

1. Dr. Asit Kumar Sarkar,
2. Prof. Sunandan Chakraborty
3. Dr. DebasishMukhopadhyay,
4. Prof. Sumana Das Mondal,
5. Prof. Debolina Ghosh Das,
6. Dr. AmitavaDatta
7. Dr. AryyaMitra
8. Dr. Swarup Sen,
9. Prof. Sanjay Ray
10. Prof. PrabalDasgupta
11. Dr. Priyanka Shah
12. Prof. BasudebSadhukhan
13. Smt. Manju Roychoudhuri
14. Sri ParagKantiBhowmick


(Dr. Asit Kumar Sarkar)
Chairperson
Internal Quality Assurance Cell

Principal
AGC Bose College
Kolkata-700 009




(Prof. Sunandan Chakraborty)
Co-ordinator
Internal Quality Assurance Cell
Co-Ordinator, IQAC
A G C Bose College
Kolkata-700009



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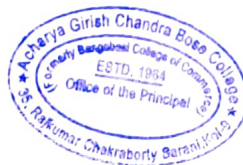
The proceedings of the IQAC meeting held on 14-07-2018 at 1:30 pm in the Principal's Office :

Members Present:

1. Dr. Asit Kumar Sarkar
2. Prof. Sunandan Chakraborty
3. Dr. Debasish Mukhopadhyay
4. Prof. Prabal Das Gupta
5. Prof. Basudeb Sadhukhan
6. Prof. Sanjay Ray
7. Prof. Sumana Das (Mondal)
8. Prof. Debolina Ghosh Das
9. Smt. Manju Roy Chowdhury
10. Mr. Parag Kanti Bhowmick

1. The minutes of the last meeting were read and confirmed.
2. The Principal informed the Faculty of Arts to take the necessary measures in order to commence the CBCS curriculum according to directives of the University. He also asked Prof. Sumana Das (Mondal) to conduct the required meetings and finalise the teaching plan, routine and Internal evaluation marking rubrics for the commencement of the CBCS programme.
3. The Principal enquired from the Head of the Department of Commerce, Prof. Swarup Sen, for an update about the progress and functioning on the CBCS curriculum in the department of Commerce that had commenced in the previous academic session.
4. Prof. Debolina Ghosh Das raised the issue of the employment of Guest faculties in the Department of English as there will be a shortage of staff after the retirement of Prof. Sunandan Chakraborty. The Principal informed that an advertisement will be published in the local dailies for the appointment of Guest Faculties in the Dept. of English and the interview will be accordingly scheduled.
5. Prof. Prabal Das Gupta proposed to fix a date for the blood donation camp that is to be organized by the college in collaboration with the IQAC and the Students' Union like every year.
6. Prof. Sumana Das (Mondal) informed the members that as part of the Best Practices of the Organization, a Clothes distribution programme will be organized in the college campus for poor and underprivileged people and funds are to be raised for the same at the earliest. The Principal suggested that a TC meeting should be conducted to fix a date and do the needful in this regard.
7. The Principal informed the IQAC members that Prof. Sunandan Chakraborty, the Head of the Department of English; and Tukan Ram (Group D staff) will be retiring on the 31st of July, 2018. He requested the Office staff to update and process the necessary paperwork and documents; and requested the faculty members to arrange for an official Superannuation Programme.
8. Prof. Debolina Ghosh das proposed that a special lecture session will be organized for the students of English Honours on Classical Literature, keeping in mind the newly introduced CBCS curriculum. The proposed speaker is Prof. Chaitali Maitra of St. Paul's Cathedral Mission College. The members approved of the suggestion and it was decided that the Department of Arts will conduct the meeting in collaboration with the IQAC.
9. The meeting was drawn to a close on the note that the IQAC will effectively function and act keeping in mind the next cycle of NAAC.

Meeting ended with thanks to the chair.




Principal
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Ref. AGCBC/Notice/IQAC/02/2018

Date : 14-09-2018

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 18-09-2018 (Tuesday) at 2.00 PM in the Administrative-cum-Seminar Room to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda:

1. Confirmation of the minutes of the previous meeting & matters arising out of it.
2. To consider the best practices programme
3. To consider the re-organizing / NAAC Committees.
4. To consider the Seminars/Workshops and Talk Sessions.
5. To consider the analysis of Students University Results.
6. To discuss new appointments, their inclusion in Academic and Administrative processes.
7. Miscellaneous.

Members :

1. Dr. Asit Kumar Sarkar,
2. Dr. Debasish Mukhopadhyay,
3. Prof. Sumana Das Mondal,
4. Prof. Debolina Ghosh Das,
5. Dr. Amitava Datta
6. Dr. Aryya Mitra
7. Dr. Swarup Sen,
8. Prof. Sanjay Ray
9. Prof. Prabal Dasgupta
10. Dr. Priyanka Shah
11. Prof. Basudeb Sadhukhan
12. Smt. Manju Roy choudhuri
13. Sri Parag Kanti Bhowmick




(Dr. Asit Kumar Sarkar)
Chairperson
Internal Quality Assurance Cell
Principal
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The proceedings of the IQAC meeting held on 18-09-2018 at 1:30 pm in the Principal's Office :

Members Present:

1. Dr. Asit Kumar Sarkar
2. Dr. Debashis Mukhopadhyay
3. Prof. Prabal Das Gupta
4. Prof. Basudeb Sadhukhan
5. Prof. Sanjay Ray
6. Prof. Sumana Das (Mondal)
7. Prof. Debolina Ghosh Das
8. Smt. Manju Roy Chowdhury
9. Mr. Parag Kanti Bhowmick

1. The minutes of the last meeting were read and confirmed.
2. Prof. Debashis Mukhopadhyay informed all the members that the Clothes distribution programme will be held before the commencement of Puja Vacation and a fund has been duly collected to arrange for new clothes and other necessary apparels and the teachers, with the help of the Students' Union will purchase new clothes and distribute them along with refreshments for the children on the above-mentioned date.
3. The Principal requested the faculty members to organize academic seminars and talk sessions keeping in mind the newly implemented CBCS system of learning. He also enquired about the status of pending AQARS and asked the NAAC co-ordinator to fend for the required data and compile them and prepare the AQARs as soon as possible.
4. The Principal instructed the conveners of the examination committee to prepare a detailed data analysis of the last released final year results through a meeting with the members of the exam committee and accordingly update point numbers 2.5 (Evaluation Process and Reforms) and 2.6 (Student Performance and Learning Outcome) of the AQAR for the academic session 2018 – 2019.
5. Prof. Debolina Ghosh Das informed all the members of the IQAC that Prof. Sohini Mukherjee and Prof. Aritrik Dutta Chowdhury has been appointed as Guest Lecturers in the Department of English on 1st September, 2018. She requested the Routine Committee to make the necessary amendments and specify their duties and responsibilities accordingly. She also informed the members that she has already discussed the syllabus and allotted them their portions.
6. The Principal reminded all the members that they should follow the guidelines and rubrics of the CBCS curriculum and accordingly prepare for the forthcoming internal assessments, tutorials and viva-voce as and where applicable.
7. The meeting was drawn to a close on the note that the IQAC will effectively function and act keeping in mind the next cycle of NAAC.

Meeting ended with thanks to the chair.


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Ref. AGCBC/Notice/IQAC/03/2018

Date : 10-12-2018

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 12-12-2018 (Wednesday) at 2.00 PM in the Administrative-cum-Seminar Room to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda:

1. Confirmation of the minutes of the previous meeting & matters arising out of it.
2. To discuss the POA and methods of Internal Examinations, Internal and viva of the CBCS Semester Examination.
3. To consider the constitution of Examination-Sub-Committee.
4. To consider the Sports Day and Annual College Social.
5. To consider and discuss the preparation of AQAR and ATR.
6. Miscellaneous.

Members :

1. Dr. Asit Kumar Sarkar,
2. Dr. Debasish Mukhopadhyay,
3. Prof. Sumana Das Mondal,
4. Prof. Debolina Ghosh Das,
5. Dr. Amitava Datta
6. Dr. Aryya Mitra
7. Dr. Swarup Sen,
8. Prof. Sanjay Ray
9. Prof. Prabal Dasgupta
10. Dr. Priyanka Shah
11. Prof. Basudeb Sadhukhan
12. Smt. Manju Roy choudhuri
13. Sri Parag Kanti Bhowmick




(Dr. Asit Kumar Sarkar)

Chairperson
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Principal
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2352-7741

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The proceedings of the IQAC meeting held on 12-12-2018 at 1:30 pm in the Principal's Office :

Members Present:

1. Dr. Asit Kumar Sarkar
2. Dr. Debasish Mukhopadhyay
3. Prof. Prabal Das Gupta
4. Prof. Basudeb Sadhukhan
5. Prof. Sanjay Ray
6. Prof. Sumana Das (Mondal)
7. Prof. Debolina Ghosh Das
8. Smt. Manju Roy Chowdhury
9. Mr. Parag Kanti Bhowmick

1. The minutes of the last meeting were read and confirmed.
2. The Principal informed all the Heads of the different departments that the University has specified specific guidelines for conducting internal examinations and the same is to be followed verbatim and students to be instructed and explained accordingly. All subjects under Arts do not have viva-voce, for eg. Political Science.
The University has specified a tenure, dates and question paper patterns for individual subjects and the departments are expected to follow the rubric meticulously and act in accordance.
3. The Principal suggested that an Examination sub-committee be formed for the functioning and smooth execution of exam – cell work during this ongoing semester examinations and incorporated the names of Prof. Sumana Das (Mondal), Dr. Swarup Sen, Prof. Debolina Ghosh Das, Dr. Priyanka Shah, Prof. Prabal Das Gupta, Mr. Pradip Halder (Office Representative) and Mr. Parag Kanti Bhowmick (Office Representative) as members.
4. It was unanimously discussed and decided that both the Annual Sports Day and College Social will be organized in the Month of January in collaboration with the IQAC and the Students' Union. Prof. Prabal Das Gupta and Prof. Basudeb Sadhukhan were asked to have a meeting with the students Union to fix the financial and other necessary pre-requisites, prepare and a budget for the events and plan a schedule for the same. The further course of action will be decided following this task.
5. Prof. Sumana Das (Mondal) requested the members to work upon and proceed with the data collection and assemblage for the pending AQARs which needs to be uploaded at the earliest.
6. The meeting was drawn to a close on the note that the IQAC will effectively function and guide the forthcoming events in January and report about it in the next meeting.
7. Prof. Debolina Ghosh Das proposed that the Faculty of arts wished to take the students for an educational excursion to which Smt. Manju Roy Chowdhuri suggested that they may be taken to the Asiatic society. The venu, dates and other proceedings would be confirmed in the further departmental meetings.
8. The Principal informed the members that a NAAC awareness-cum-training programme has been organised by the department of higher education, West Bengal on 27/11/2018. The Principal, along with the IQAC Coordinator, had attended the meeting. He also shared the outcome of the meeting with the members of the IQAC.

Meeting ended with thanks to the chair.




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Ref. AGCBC/Notice/IQAC/04/2018

Date : 19-04-2019

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 23-04-2019 (Tuesday) at 12.30 PM in the Administrative-cum-Seminar Room to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda:

1. Confirmation of the minutes of the previous meeting & matters arising out of it.
2. To consider the re-constitutions of the IQAC
3. To consider the CAS of Prof. Debjani Mondal and Prof. Priyanka Shah.
4. To consider the joining of Prof. Nabina Saha on 30-04-2019.
5. To discuss CBCS Even Semester Examination-Sub-Committee.
6. To consider the collections of feedback and its analysis.
7. Miscellaneous.

Members :

1. Dr. Asit Kumar Sarkar,
2. Dr. Debasish Mukhopadhyay,
3. Prof. Sumana Das Mondal,
4. Prof. Debolina Ghosh Das,
5. Dr. Amitava Datta
6. Dr. Aryya Mitra
7. Dr. Swarup Sen,
8. Prof. Sanjay Ray
9. Prof. Prabal Dasgupta
10. Dr. Priyanka Shah
11. Prof. Basudeb Sadhukhan
12. Smt. Manju Roychoudhuri
13. Sri Parag Kanti Bhowmick




(Dr. Asit Kumar Sarkar)

Chairperson
Internal Quality Assurance Cell

Principal
AGC Bose College
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2352-7741

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The proceedings of the IQAC meeting held on 23-04-2019 at 1:30 pm in the Principal's Office :

Members Present:

1. Dr. Asit Kumar Sarkar
2. Dr. Debasish Mukhopadhyay
3. Prof. Prabal Das Gupta
4. Prof. Basudeb Sadhukhan
5. Prof. Sanjay Ray
6. Prof. Sumana Das (Mondal)
7. Prof. Debolina Ghosh Das
8. Smt. Manju Roy Chowdhury
9. Mr. Parag Kanti Bhowmick

1. The minutes of the last meeting were read and confirmed.
2. As per the GB meeting held on the 19th of April, 2019; the IQAC has been re-constituted. Prof. Debasish Mukhopadhyay will act as the new co-ordinator of the cell on and from this date.
3. The Principal informed the IQAC members that a new faculty, Prof. Nabina Saha will join the institution on 30/04/2019 in place of Prof. Mafirul Islam.
4. The Principal informed the members that CAS of Prof. Debjani Mondal and Prof. Priyanka Shah is in process. The API score has not been reached.
5. Like the previous semester, the Principal informed all the Heads of the different departments that the University has specified specific guidelines for conducting internal examinations and the same is to be followed verbatim and students to be instructed and explained accordingly.

The University has specified a tenure, dates and question paper patterns for individual subjects with respect to the Even Semester examinations and the departments are expected to follow the rubric meticulously and act in accordance.

6. The Principal suggested that an Examination sub-committee be formed for the functioning and smooth execution of exam – cell work during this ongoing semester and it was decided that the same sub – committee which had been formed during the Odd Semester exams will function for the Even Semester as well.
7. Prof. Sumana Das (Mondal) recommended that the feedback survey has to be collected from the various stakeholders and analyzed and assessed duly for the forthcoming academic session and updating work of the AQARs.
8. The Principal requested the faculty members to submit their documentation for participation in Seminars, talk sessions and other academic endeavours and submit the same to the NAAC co-ordinator.

Meeting ended with thanks to the chair.


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Ref. AGCBC/Notice/IQAC/05/2018

Date : 21-06-2019

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 24-06-2019 (Monday) at 2.00 PM in the Administrative-cum-Seminar Room to discuss the following agenda.

Members are requested to be present in the meeting and to do the needful.

Agenda:

1. Confirmation of the minutes of the previous meeting & matters arising out of it.
2. To consider the constitution of Admission-Sub-Committee.
3. To consider the Teaching Plan and New Academic Calendar.
4. To discuss dates and procedure of Students' Orientation.
5. Miscellaneous.


Members :

1. Dr. Asit Kumar Sarkar,
2. Dr. Debasish Mukhopadhyay,
3. Prof. Sumana Das Mondal
4. Prof. Debolina Ghosh Das
5. Dr. Amitava Datta
6. Dr. Aryya Mitra
7. Dr. Swarup Sen
8. Prof. Sanjay Ray
9. Prof. Prabal Dasgupta
10. Dr. Priyanka Shah
11. Prof. Basudeb Sadhukhan
12. Smt. Manju Roychoudhuri
13. Sri Parag Kanti Bhowmick


(Dr. Asit Kumar Sarkar)
Chairperson
Internal Quality Assurance Cell

Principal
AGC Bose College
Kolkata - 700 009





(Dr. Debasish Mukhopadhyay)
Co-ordinator

Internal Quality Assurance Cell
Co-Ordinator, IQAC
A G C Bose College
Kolkata-700009



ESTD. 1964

ACHARYA GIRISH CHANDRA BOSE COLLEGE

(Formerly Bangabasi College of Commerce)

Accredited by NAAC in 2011 with Grade 'B'

35, RAJKUMAR CHAKRABORTY SARANI (Scott Lane), KOLKATA - 700 009

Phone: (033)2350-1426, 2352-7741 • Fax No. 033-2352-5388

e-mail : agcbc_bcc1964@yahoo.com • agcbc04bcc64@gmail.com

website : www.agcbosecollege.org

The proceedings of the IQAC meeting held on 24-06-2019 at 1:30 pm in the Principal's Office :

Members Present:

1. Dr. Asit Kumar Sarkar
2. Dr. Debasish Mukhopadhyay
3. Prof. Prabal Das Gupta
4. Prof. Basudeb Sadhukhan
5. Prof. Sanjay Ray
6. Prof. Sumana Das (Mondal)
7. Prof. Debolina Ghosh Das
8. Smt. Pratima Saha
9. Mr. Parag Kanti Bhowmick

1. The minutes of the last meeting were read and confirmed.
2. The Principal recalled he the Admission for the new academic session is impending and so a Teachers' Council Meeting and the Academic Council Meeting have to be conducted to decide the admission criteria and an Admission sub – committee is to be formed with all the heads of the different departments and the Co-Ordinator of the Committee would be Dr. Debasish Mukhopadhyay.
3. The faculty members will prepare an extensive Teaching plan and an academic Calendar which are to be uploaded in the College Website. The Routine Committee would be asked to prepare a consolidated routine of all the departments for the next Academic session.
4. The Principal asked his departmental heads to arrange for an Orientation Programme for the freshers on the first day of their college where the faculty members will explain the CBCS system and the other necessary details like the subject combination and the marking rubrics for their awareness and guidance.
5. The meeting was drawn to a close on the note that the IQAC will effectively function and act keeping in mind the next cycle of NAAC.

Meeting ended with thanks to the chair.




Principal
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